



# SERENE INSURANCE COMPANY LIMITED

Head office: First Sky Tower, Com 25 Junction, After Kpone Barrier  
P.O. Box PMB CO 90, Tema, Ghana Telephone No.  
0302-917444/6/7

## APPLICATION FOR BOND

Proposer's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Post Office: \_\_\_\_\_

Tel No: \_\_\_\_\_ Alt. Tel No.: \_\_\_\_\_

Email: \_\_\_\_\_

Occupation Or Business \_\_\_\_\_ Nationality (If not  
Ghanaian) \_\_\_\_\_

1. Name and address of applicant's client: \_\_\_\_\_

2. Name and address of the Consultant: \_\_\_\_\_

3. Full description of contract and work to be carried out \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ 4.

Location of Works: \_\_\_\_\_

\_\_\_\_\_

5. Total contract value: \_\_\_\_\_

6. Commencement and completion dates of contract: \_\_\_\_\_

\_\_\_\_\_ 7.

Date of Establishment of Company: \_\_\_\_\_

8. Has any director or partner ever been bankrupt or compounded with his creditors?

\_\_\_\_\_

9. Has the Company ever experienced any difficulty in completing any contract?

If yes, please give full details: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



10. Please provide full details of your experience in this type of contract (copies of completion certificates to be attached); \_\_\_\_\_

11. Type of Bond required \_\_\_\_\_

12. Amount of Bond: \_\_\_\_\_

13. Duration and effective date: \_\_\_\_\_

14. Name of Applicant's Bankers: \_\_\_\_\_ 15.

Please indicate if Company has enough funds to start the project or will work with a bank loan. (State

Values): \_\_\_\_\_

16. Have you ever proposed for or been under any bond? If yes, please give details as follows:-

Surety	Type Of Bond	Value Of Bond	Name Of Project



17. Has any proposal ever been refused? If yes, please give reasons:

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18. Have you ever had a contract terminated by your client? If yes, please give details

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19. Is this bond the only security to be taken in respect of this contract? If no, please give name of any other surety and corresponding value(s) Bond(s):-

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20. Indicate all contracts currently at hand: (Copies of Progress Report to be attached)

Client	Nature Of Work	Value	Commence ment Date	Completi on Date



21. Name of Applicant's representative who will be signatory to the Bond:

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22. State principal contracts completed over the past 5 (five) years (Copies of completion certificates to be attached):-

Client	Nature Of Work	Value Of Contract	Commencement Date	Schedule Completion Date	Actual Completion Date

23. What other contracts are currently tendered for and not yet awarded?

Please state person/body for whom contract is to be undertaken and nature of works to be done:

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24. Please attach list of:-

- (i) Equipment owned by you for use in connection with the project.
- (ii) Equipment you intend purchasing for this contract showing:-
  - (a) Item



- (b) Description, Size, Capacity etc.
- (c) Condition
- (d) Age
- (e) Value

25. Applicants free assets to be provided as collateral to the Bond (only landed Property acceptable for all bonds except Bid Bonds under ₪ 3 million.);

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26. (Bid Bonds only): Indicate Collateral Security to be used if Performance Bond will be required:

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- Please Note: Other things to be provided:-
- (a) A copy of contract signed with applicant's client.
  - (b) Audited accounts for the past three years.
  - (c) Counter Indemnity
  - (d) Valuation Report on property being offered as Counter Indemnity.
  - (e) Evidence of ownership of property offered as Counter Indemnity
  - (g) List of the Management and Technical Staff showing their qualifications and experience

**Declaration:**

I/WE hereby declare the truth and correctness of the above statements and particulars and agree that the statements represent the true position at the date shown in accordance with the information made available to me/us.

Period of Insurance: From \_\_\_\_\_ To: \_\_\_\_\_



Signature of Proposer: \_\_\_\_\_ Name: \_\_\_\_\_ Date: \_\_\_\_\_

Agent/Broker Name: \_\_\_\_\_ No: \_\_\_\_\_ Signature: \_\_\_\_\_